



# BRIGHT BEGINNINGS

*Excellence Today for Success Tomorrow*

## **BRIGHT BEGINNINGS SCHOOL 2019-2020 K-6<sup>th</sup> REGISTRATION INFORMATION FOR SIBLINGS OF CURRENTLY ENROLLED STUDENTS**

**All students entering Kindergarten through 6<sup>th</sup> grades with a sibling currently enrolled in Bright Beginnings Charter School** will register Monday through Friday, January 14<sup>th</sup>-18<sup>th</sup>, 2019 from 9:00 a.m. to 3:00 p.m. All items requested must be turned in as a completed registration packet. Student packets received after the re-enrollment deadline will be added to the wait list and will be admitted on a space-available basis.

**All students registering to enter grades K-6<sup>th</sup> at Bright Beginnings Charter School for the first time must bring:**

- a copy of his/her official birth certificate or some other reliable documentation or proof of the student's age and identity.
- a copy of an acceptable form of proof of residency at the time of registration
- \$150 Activity Fee\*

Per A.R.S 15-802(B) "Requires school districts and charter schools to obtain and maintain verifiable documentation of Arizona residency upon enrollment in an Arizona public school." The documentation must be provided each time a student enrolls in a charter school and reaffirmed during the charter's annual registration process.

Before any student will be allowed to attend Bright Beginnings Charter School, the parent must provide an updated copy of their students' immunization records (from the doctor) or submit documentation that the pupil is exempted from immunization pursuant to A.R.S. § 15-873. We recommend that parents submit their students' immunization records with their registration packets. Please note that the office will be unable to make copies of documents during open registration time.

By submitting a signed enrollment application, you are agreeing to accept all responsibilities as outlined in the Bright Beginnings Family Handbook which is available online.

\* Any parent who wants their child to participate in extracurricular activities, such as music, Art, foreign language, Math Masters, Star Spellers, technology, and Character Counts programs must submit a \$150 activity fee per student before the beginning of the school year. Bright Beginnings Charter School will accept activity fees during registration. If submitting a check for any reason, a separate check is required to be attached to each enrollment packet for auditing purposes. All fees are nonrefundable for any reason.

If you have questions, please contact the office at (480) 821-1404.

Thank you.



**Bright Beginnings Elementary School**  
 400 N. Andersen Blvd. Chandler, AZ 85224  
 Phone: 480-821-1404 – Fax: 480-821-1463  
[www.bbschl.com](http://www.bbschl.com)

**Office Use Only**

Grade: \_\_\_\_\_  
 Entry Code: \_\_\_\_\_  
 Entry Date: \_\_\_\_\_  
 Activity Fee: \_\_\_\_\_  
 Consumable: \_\_\_\_\_  
 Computer entry date: \_\_\_\_\_

**Office Use Only**

Date position accepted: \_\_\_\_\_

**2019-2020 APPLICATION FOR STUDENT ENROLLMENT**  
**ALL QUESTIONS MUST BE ANSWERED**

STUDENT NAME \_\_\_\_\_  
 Legal Last First Middle "Nickname"

Gender \_\_\_\_\_ Birth Date \_\_\_\_\_ Age \_\_\_\_\_ Home Telephone Number \_\_\_\_\_  
 Month Day Year

Mailing Address \_\_\_\_\_  
 Number & Street Apt. or Space # City Zip

**Grade applying**

2019-2020 All-Day – K Half-Day – K 1<sup>st</sup> grade 2<sup>nd</sup> grade 3<sup>rd</sup> grade 4<sup>th</sup> grade 5<sup>th</sup> grade 6<sup>th</sup> grade  
 5 by 8-31-19 5 by 8-31-19 6 by 8-31-19 7 by 8-31-19 8 by 8-31-19 9 by 8-31-19 10 by 8-31-19 11 by 8-31-19

**Parents/Guardian Names:**

Father: \_\_\_\_\_  
 Last Name First Name Initial Employed By Phone Cell phone  
 \_\_\_\_\_ Biological Father \_\_\_\_\_ Step-Father \_\_\_\_\_ Grandfather \_\_\_\_\_ Other, Specify \_\_\_\_\_

Mother: \_\_\_\_\_  
 Last Name First Name Initial Maiden Employed By Phone Cell phone  
 \_\_\_\_\_ Biological Mother \_\_\_\_\_ Step-Mother \_\_\_\_\_ Grandmother \_\_\_\_\_ Other, Specify \_\_\_\_\_

Student lives with: \_\_\_\_\_ Parents \_\_\_\_\_ Mother \_\_\_\_\_ Father \_\_\_\_\_ Other, Specify \_\_\_\_\_

Who has legal custody? \_\_\_\_\_ Parents \_\_\_\_\_ Mother \_\_\_\_\_ Father \_\_\_\_\_ Grandparents \_\_\_\_\_ Other, Specify \_\_\_\_\_

**ETHNIC / RACIAL BACKGROUND:** (AZ State mandated) \_\_\_\_\_ White \_\_\_\_\_ Black \_\_\_\_\_ Hispanic \_\_\_\_\_ American Indian \_\_\_\_\_ Asian \_\_\_\_\_ Other  
 If other, specify \_\_\_\_\_

**School Last Attended:** \_\_\_\_\_  
 Name of School Full Mailing Address Telephone number

**Grade level for 18-19 (Last Year)** \_\_\_\_\_ Successfully completed **yes** \_\_\_\_\_ **no** \_\_\_\_\_

**Additional Student Information:**

Has your child ever been in a Special Education program? \_\_\_\_\_ Yes \_\_\_\_\_ No. If yes, state the year of services \_\_\_\_\_

Does your child have a current IEP? \_\_\_\_\_ Yes \_\_\_\_\_ No Has your student received ELL/ESL services? \_\_\_\_\_ Yes \_\_\_\_\_ No  
 Speech & Language is considered Special Education and should be checked yes. ADD or ADHD is not considered Special Education and shouldn't be checked unless using a 504 accommodation plan. The answer to this question **will not** affect student's chance for enrollment.

What is the primary language used in the home regardless of the language spoken by the student? \_\_\_\_\_

What is the language most often spoken by the student? \_\_\_\_\_

What is the language that the student first acquired? \_\_\_\_\_

Preferred e-mail address (**required**): \_\_\_\_\_

Name(s) and grade(s) of siblings who are planning to attend BBS in 2019-2020

\_\_\_\_\_ going into \_\_\_\_\_  
 \_\_\_\_\_ going into \_\_\_\_\_  
 \_\_\_\_\_ going into \_\_\_\_\_

**If your student has been expelled or is in the process of being expelled from another education institution, enrollment is prohibited by Board Policy.**

SIGNATURE OF PARENT OR LEGAL GUARDIAN \_\_\_\_\_ Date \_\_\_\_\_



CDC/SGH# or name: \_\_\_\_\_

**Arizona Department of Health Services  
Bureau of Child Care Licensing  
Emergency, Information and Immunization Record Card**

<b>Child's Name:</b>	<b>Date Enrolled:</b>	Updated:
<b>Home Address (#, Street, City, State, Zip Code):</b>		<b>Date Disenrolled:</b>
<b>Home Phone:</b>	<b>Date of Birth:</b>	Sex: <input type="checkbox"/> male <input type="checkbox"/> female

<b>Mother or Guardian Name:</b>	<b>Home Address (#, Street, City, State, Zip Code):</b>
Cell Phone (optional):	<b>Contact Telephone Number:</b>

<b>Father or Guardian Name:</b>	<b>Home Address (#, Street, City, State, Zip Code):</b>
Cell Phone (optional):	<b>Contact Telephone Number:</b>

**I authorize the following individuals to collect my child from the facility in case of emergency or if I cannot be contacted:**

<b>Name:</b>	<b>Contact Telephone Number:</b>
<b>Name:</b>	<b>Contact Telephone Number:</b>
<b>Name:</b>	<b>Contact Telephone Number:</b>
<b>Name:</b>	<b>Contact Telephone Number:</b>

If Medical care is necessary, call:

<b>Health Care Provider*</b>	<b>Name:</b>	<b>Contact Telephone Number:</b>
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\*A Health Care Provider is a physician, physician assistant or registered nurse practitioner.

**I hereby give authority to any hospital or doctor to render immediate aid as might be required at the time for his/her health and safety.** It is understood by me that the expense of this service will be accepted by me.

**In case of injury or sudden illness, I request that this individual be called first:**

Does your child have insurance coverage?  No  Yes      Name of Insurance Company: \_\_\_\_\_

The following individual(s) may NOT remove my child from the facility:

Name(s):
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Custody papers have been provided and are on file at the facility.  yes  no

Telephone Authorization Code (optional): \_\_\_\_\_

**Immunization Information**

(A licensee shall attach an enrolled child's written immunization record or exemption affidavit to the enrolled child's Emergency, Information and Immunization Record card.)

For information regarding current immunization requirements go to:

[www.azdhs.gov/phs/immun/index.htm](http://www.azdhs.gov/phs/immun/index.htm) or contact the Arizona Immunization Program Office at (602)364-3630.

One of these items must accompany the EIIR card at all times:

<input type="checkbox"/>	Copy of current official documented immunization record attached
<input type="checkbox"/>	Religious Beliefs exemption form signed by parent/guardian attached
<input type="checkbox"/>	Medical Exemption form signed by physician and parent/guardian attached
<input type="checkbox"/>	Signed Laboratory Proof of Immunity form attached

Notification of immunizations needed sent to Parent(s) or Guardian(s):	mo /day/ yr	mo /day/ yr	mo /day /yr
Updated immunizations received and attached:	mo /day/ yr	mo /day/ yr	mo /day /yr

**Medical Information**

<p>Is child allergic to food or other substances? <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>If yes, describe symptoms, name foods or substances to be avoided, and the procedure to follow if reaction occurs:</p>
<p>Is child usually susceptible to infections and if so, what precautions need to be taken? <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>If yes, list precautions:</p>
<p>Is child subject to convulsions and what should be our procedure if one occurs? <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>If yes, specify procedure:</p>
<p>Is there any physical condition that we should be aware of and what precautions should be taken (heart trouble, foot problem, hearing impairment, hernia, etc.)? <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>If yes, list precautions:</p>
<p>Additional comments:</p>
<p>Other special instructions:</p>

This **Emergency Information and Immunization Record Card** is accurate and complete, front and back, and was provided by:

Parent/Guardian PRINTED Name:	SIGNED Name:	DATE:
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State of Arizona  
Department of Education  
Office of English Language Acquisition Services

**Primary Home Language Other Than English (PHLOTE)  
Home Language Survey**  
(Effective April 4, 2011)

These questions are in compliance with Arizona Administrative Code, R7-2-306(B)(1), (2)(a-c).

Responses to these statements will be used to determine whether the student will be assessed for English Language Proficiency.

1. What is the primary language used in the home regardless of the language spoken by the student? \_\_\_\_\_
2. What is the language most often spoken by the student? \_\_\_\_\_
3. What is the language that the student first acquired? \_\_\_\_\_

Student Name \_\_\_\_\_ Student ID \_\_\_\_\_

Date of Birth \_\_\_\_\_ SAIS ID \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

District or Charter \_\_\_\_\_

School \_\_\_\_\_

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Please provide a copy of the Home Language Survey to the ELL Coordinator/Main Contact on site.

In SAIS, please indicate the student's home or primary language.



**Arizona Department of Education  
Arizona Residency Documentation Form**

Student \_\_\_\_\_ School \_\_\_\_\_

School District or Charter Holder \_\_\_\_\_

Parent/Legal Guardian \_\_\_\_\_

As the Parent/Legal Guardian of the Student, I attest\* that I am a resident of the State of Arizona and submit in support of this attestation a copy of the following document that displays my name and residential address or physical description of the property where the student resides:

- Valid Arizona driver's license, Arizona identification card or motor vehicle registration
- Valid Arizona Address Confidentiality Program authorization card
- Real estate deed or mortgage documents
- Property tax bill
- Residential lease or rental agreement
- Water, electric, gas, cable, or phone bill
- Bank or credit card statement
- W-2 wage statement
- Payroll stub
- Certificate of tribal enrollment (506 Form) or other identification issued by a recognized Indian tribe in Arizona
- Documentation from a state, tribal or federal government agency (Social Security Administration, Veteran's Administration, Arizona Department of Economic Security)
- Temporary on-base billeting facility (for military families)
  
- I am currently unable to provide any of the foregoing documents. Therefore, I have provided an original affidavit signed and notarized by an Arizona resident who attests that I have established residence in Arizona with the person signing the affidavit.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

\*For members of the armed services, the provision of verifiable documentation does not serve as a declaration of official residency for income tax or other legal purposes. Armed service members may utilize a temporary on-base billeting facility as the address for proof of residency.



## Bright Beginnings School (K-6)

### AUTHORIZATION FOR RELEASE OF SCHOOL RECORDS

#### Previous School Information

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Name of School

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Address

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City

State

Zip

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Telephone#

Fax#

In order to assist in the provision of an appropriate program for my child in accordance with the Family Education Rights and Privacy Act of 1974 and Arizona State Law, I hereby authorize the release to Bright Beginnings School the following student records:

Notice of student withdrawal	Achievement Test Scores
Transcript of Grades	Attendance Records
Withdrawal Grades	Psychological Records
Special Education Notices & I.E.P.	Speech

Other \_\_\_\_\_

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Student Name

Birth Date

Grade  
(18-19 year)

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Parent/Guardian Signature

Date

Please send all school records to:

**Bright Beginnings School**  
400 N. Andersen Blvd.  
Chandler, Arizona 85224  
Ph: 480-821-1404 / Fax: 480-821-1463

# 2019 - 2020 Bright Beginnings School

July-19						
S	M	T	W	T	F	S
	1	2	3	H	5	6
7	8	9	10	11	12	13
14	<del>15</del>	<del>16</del>	<del>17</del>	<del>18</del>	<del>19</del>	20
21	22	23	24	25	26	27
28	29	30	31			

August-19						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	E	29	30	31

September-19						
S	M	T	W	T	F	S
1	H	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	E	26	27	28
29	30					

October-19						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	<del>14</del>	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November-19						
S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	H	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	E	H	H	30

December-19						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	H	26	27	28
29	30	31				

JULY	
15-19	Teacher Workdays
18	Meet the Teacher All Grades (4:30 - 6:30 pm)
22	First day of school for students

AUGUST	
6	Back-To-School Night 5:00-6:30 p.m. Grades K-6
28	Early Release 1:30 p.m.

SEPTEMBER	
2	Labor Day - No School
25	Early Release 1:30 p.m.
26-27	Parent / Teacher Conferences - Half Day Schedule 11:30 a.m.
27	1st Quarter Ends (49 days)

OCTOBER	
9/30-10/11	First Intersession
14	Teacher Workday
15	School Resumes

NOVEMBER	
11	Veterans Day - No School
27	Early Release 1:30 p.m.
28-29	Thanksgiving Holidays - No School

DECEMBER	
20	Half Day Schedule 11:30 a.m.
20	2nd Quarter Ends (46 days)
12-23 / 1-3	Second Intersession

JANUARY	
6	Teacher Workday
7	School Resumes
20	Civil Rights Day - No School
22	Early Release 1:30 p.m.

FEBRUARY	
17	Presidents' Day - No School
26	Early Release 1:30 p.m.

MARCH	
5-6	Parent / Teacher Conferences - Half Day Schedule 11:30 a.m.
6	3rd Quarter Ends (42 days)
9-20	Third Intersession
23	Teacher Workday
24	School Resumes

APRIL	
10	Spring Holiday - No School
22	Early Release 1:30 p.m.

MAY	
22	Last Day of School - Half Day Schedule 11:30 a.m.
22	4th Quarter Ends (43 days)

JUNE	
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January-20						
S	M	T	W	T	F	S
			H	2	3	4
5	<del>6</del>	7	8	9	10	11
12	13	14	15	16	17	18
19	H	21	E	23	24	25
26	27	28	29	30	31	

February-20						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	H	18	19	20	21	22
23	24	25	E	27	28	29

**LEAP YEAR**

March-20						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	<del>23</del>	24	25	26	27	28
29	30	31				

April-20						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	H	11
12	13	14	15	16	17	18
19	20	21	E	23	24	25
26	27	28	29	30		

May-20						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	H	<del>26</del>	<del>27</del>	28	29	30
31						

June-20						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

LEGEND	
	Total Student Days (180)
	Teacher Inservice/Workday
	Meet The Teacher Day
	First Day for Students
	Half Day Schedule- 11:30am
	Quarter Ends (Total 180 days)
	Holidays
	Early Release - 1:30pm
	Intersession
	Last Day of School- 11:30 am

Bright Beginnings Elementary School  
400 N. Andersen Blvd.  
Chandler, AZ 85224  
O: 480-821-1404 F: 480-821-1463



## Bright Beginnings School Class Schedule/Fees 2019-20

### Pre-Kindergarten

Pre-Kindergarten program M,W,F	8:30 a.m. – 3:00 p.m.	(age 4 by August 31)	\$475/month*
Pre-Kindergarten program M - F	8:30 a.m. – 3:00 p.m.	(age 4 by August 31)	\$790/month* (\$995 w/aftercare)

### Preschool

Three –year-olds program Tu, Th	8:30 a.m. – 3:00 p.m.	(age 3 by July 22)	\$350/month*
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\$150 Pre-Kindergarten/Preschool registration fee due at time of enrollment. This fee is nonrefundable.

### Elementary

Half-Day Kindergarten	TBD	no fee
Full-day Kindergarten (age 5 by Aug. 31)	8:30 a.m. – 3:00 p.m.	\$250/month*
Grade 1- 6	8:30 a.m. – 3:00 p.m.	no fee

### Pre-K/Preschool and Full-day Kindergarten Tuition due dates:

August 1	September 1	October 1	November 1	December 1
January 1	February 1	March 1	April 1	May 1

### Other Fees

#### Before School 7:00 a.m. – 8:00 a.m.

Pre-Kindergarten – Grade 6 (M – F)	\$125/month*
1 Day/wk (must be the same day(s) each week)	\$30/month*
Drop-in (paid at time of drop off)	\$15/hour

#### After School 3:00 p.m. – 6:00 p.m.

Pre-Kindergarten - Grade 6 (Monday – Friday)	\$250/month*
1 Day /wk (must be the same day(s) each week)	\$60/month*
Drop-In / Late Pickup (paid at the time of pickup)	\$15/hour *

**\*Payments not made in full by the 1<sup>st</sup> of the month MUST include a \$25 late fee.** Drop-in or late pickups must be paid at the time of pickup. Pickups after 6:00 p.m. will incur a fee of \$1 per minute. All fees other than the drop-in rate are discounted and apply to families consistently utilizing the services for the entire school year.

<b>Student Activity Fee</b>	\$150/student	Fee allows student to participate in Bright Beginnings sponsored extracurricular activities (i.e Art Gallery, Character Ed., Math Masters, Star Spellers, Drama, and use of specialized lab equipment, etc.)
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**A \$10 monthly fee will be charged for non-use of an automatic payment withdrawal form (ACH Form) for ALL monthly assessed fees.**

**All fees listed above are nonrefundable.**

# GUIDE TO ARIZONA IMMUNIZATIONS REQUIRED FOR SCHOOL ENTRY GRADES K-12



Immunization requirements by age and grade for school attendance. Vaccines must follow minimum intervals and ages to be valid. A 4-day grace period applies in most situations.

Vaccine	4-6 Years Old Kindergarten or 1 <sup>st</sup> grade	7-10 Years Old	11 Years and Older
<b>Hepatitis B (Hep B or HBV)</b>	<b>3 doses</b> 3 doses acceptable if dose #3 was received at or after 24 weeks of age; otherwise 4 doses are required with the final dose at or after 24 weeks of age.		
<b>Poliomyelitis/ Polio (IPV or OPV)</b>	<b>4 doses</b> 3 doses acceptable if dose #3 was received on or after 4 years of age. Students who received 3 or 4 doses (with 4 weeks minimum intervals between doses) PRIOR to August 7, 2009 have met the requirement. The final dose of polio administered ON or AFTER August 7, 2009 must be given at a minimum of 4 years of age AND a minimum interval of 6 months following the previous dose.  Polio is not required for students who are 18 years of age or older.		
<b>Measles, Mumps and Rubella (MMR or MMR-V)</b>	<b>2 doses</b> Minimum recommended age for dose #1 is 12 months. A 3 <sup>rd</sup> dose will be required if dose #1 was given more than 4 days before 1 <sup>st</sup> birthday.  MMR and Varicella must be given on the same day or at least 28 days apart		
<b>Varicella (chickenpox) (VAR or MMR-V)</b>	<b>1 dose</b> Minimum recommended age for dose #1 is 12 months. 2 doses are required if the 1 <sup>st</sup> dose was given at 13 years of age or older.  MMR and Varicella must be given on the same day or at least 28 days apart		
<b>Diphtheria, Tetanus, and Pertussis</b>	<b>5 doses of DTaP, DTP or DT</b> 4 doses acceptable if last dose was given on or after 4 years of age.  A 6th dose is required if 5 doses have been given before 4 years of age.	<b>4 doses of DTaP, DTP, DT, Tdap or Td</b> 3 doses acceptable if first dose was given on or after 1 <sup>st</sup> birthday.  Tdap given at ages 7-10 will meet the 11-year-old+ Tdap requirement.	<b>1 dose of Tdap is required</b> Students must have a minimum of 3 doses of tetanus/diphtheria vaccine which may include 1 Tdap.  If Tdap has not been previously given, 1 dose of Tdap is required when at least 5 years has passed since the last dose of tetanus-containing vaccine.
<b>Quadrivalent Meningococcal (MenACWY or MCV4)</b>			<b>1 dose of quadrivalent meningococcal ACWY is required.</b> A dose administered at 10 years of age will meet the requirement.

Please see reverse for additional information and exceptions and conditions to the rules.



# BRIGHT BEGINNINGS

*Excellence Today for Success Tomorrow*

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Tuition: \$ \_\_\_\_\_

Before Care \$ \_\_\_\_\_

After Care \$ \_\_\_\_\_

This letter will serve as authorization for **Bright Beginnings School** to debit my/our bank account listed below on the **1st** day of each month in the amount of \$\_\_\_\_\_. The amount provided will remain in effect until further notice and any changes in pricing for the student tuition will be provided 30 days prior to affecting the original amount approved. This authorization will remain in effect unless otherwise cancelled in writing 15 days before the due date of the next payment. I (we) acknowledge the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

\_\_\_\_\_  
(Financial Institution Name)

\_\_\_\_\_  
(Routing/Transit Number)      \_\_\_\_\_  
(Account Number)      Type of Account: \_\_\_Checking \_\_\_Savings

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print individual name)

\_\_\_\_\_  
(Print individual name)

\_\_\_\_\_  
(Date)

***PLEASE ATTACH COPY OF VOIDED CHECK TO THIS FORM***